

ICT INFO SESSION AUGUST 11TH, 2023



This meeting is recorded for purposes of meeting minutes, delayed viewing by absentees, and internal (HD) operations. The recording will be stored internally, accessible by Sciensano employees, and temporarily by invitees.

AGENDA

1. Q&A
2. EAM Approval Status
3. Updates

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EAM



	Question	Answer
Q01	Could you tell me what happens when a person with an author group in their name leaves a hospital (departure, retirement, etc.)? Who still has access to all the data encoded or in progress in this group?	We deactivate the user but the author group will still exist. Therefore, the registrations will always be visible to the Leads. The Study Lead will be able to submit unfinished registrations and view previously submitted registrations.

EAM (Case Study from CHR Citadelle)

Description/Question	What I understood	What should be done by me	What should be done by you
<p>Account to modify (Preliminary question)</p>	<p>What is the way to proceed, between : deleting/creating a new account or deleting/creating an existing account ?</p>	<p>The two surely could be done. Nevertheless what if a registration has already been made under an existing account we would like to delete or update ? Could a PK database problem occur ?</p>	<p>Making the account usable and valid. Creating an account is done via EAM. Deleting/creating an existing account is done via a ticket. Please create a ticket if you would like to modify an existing account. For users who leave, we never delete them, we just make them inactive. The registrations themselves remain in our database as well as your database.</p>
<p>Role (e.g. convert Local Study Associate to Local Study Lead)</p>	<p>During the HD ICT Information Sessions each Friday, this is suggested with DPO warning.</p>	<p>If the user want to access everything, this role is the easier way to do it.</p>	<p>Making the change. Indeed, any role change requests need to be addressed via ticket.</p>

EAM (Case Study from CHR Citadelle)

Topic	Description/Question	What I understood	What should be done by me	What should be done by you
Author Group syntax in EAM (e.g. convert [last name" "first name] to [first name" "last name])	Documentation says the syntax is [first name" "last name], what if a user has in his profile [last name" "first name] ?	Should not work or at least create confusion. Does it work ?	Writing a ticket. To ask an update of this field (surely in link with these fields, « first name » and « last name ») ?	Making the change. Normally, if a user correctly fills in the registration form this should not actually occur as users are identified using their national number.
Several accounts	A user has for the same DCD, several requests with "approved" or "approved_rae" status.	These accounts compete. How does the application "know" which account takes over ?	Writing a ticket. To ask if only one of them can be kept ?	Keeping the good one. With the right role, the right "Author Group" syntax, the right DCD. As a rule of thumb, it's the original account which remains the active one. However, any changes to these requirements can be done via ticket.

HelpDesk

	Question	Answer
Q05	Could it be possible that the number of incidents is decreasing because we are still waiting for solutions to tickets already registered before entering new ones?	To a certain extent, this is correct. A number of you have been patiently waiting for tickets to be resolved, despite other incidents arising. There are a number of incident tickets created which reference previous incidents as a way of attempting to escalate the issues. This, however, doesn't actually work. Therefore, we urge everyone to send an email to the support mailbox for any escalations. This has a dual purpose: keeps the number of incidents to a manageable amount and alerts us to burning issues.

DCD (to be answered next week)

	Question	Answer
	<p>In Spine Registry (HD0240), we haven't been able to successfully populate the internal patient ID field (numero d'identification interne du patient) field using a .csv file. Can you please confirm the correct header label for this field?</p> <p>The DCD file indicates that the header is TX_IDC_PAT_INT, but in our tests in Acceptance, we receive the message that the header field cannot be found.</p> <p>We reviewed the example files (listed below) but neither of them appear to contain the header/field to load our internal patient id:</p> <p>HD_DCD_submcsv_HDBP0240_Spine_Surgery_01_20230504_HEADERS.csv HD_DCD_submcsv_HDBP0240_Spine_Surgery_01_20230504_Full.csv</p>	

Acceptance Environment (to be answered next week)

	Question	Answer
	<p>For coronary angioplasty qermid, on test environment, I receive clear answer about incorrect fields.</p> <p>When all fields are corrected I receive an answer that doesn't help me { "responsesDetails": ["Une erreur s'est produite lors de l'envoi de la demande."], "timestamp": "2023-08-03T11:48:07"}</p> <p>Where is the problem ? What do I have to do ?</p> <p>Or</p> <p>{TX_BUSINESS_KEY=40.12.28-141.4015/06/2023} {TX_BUSINESS_KEY=44.05.12-095.1914/07/2023}</p> <p>What does that mean and how do I go forward ?</p>	

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Organization	Count	Organization	Count
asz.be		2chrsm.be	12
azdamiaan.be		5chrverviers.be	1
azdelta.be		2chu-charleroi.be	1
azgroeninge.be		1cspo.be	18
azmmsj.be		1emmaus.be	24
azmol.be		3ghdc.be	1
azsintjan.be		1gmail.com	1
azzeno.be		3hospital-eupen.be	1
chpchene.be		1hotmail.com	1
chram.be		2hubruxelles.be	1

EAM Approval Status

Organization	Count	Organization	Count
jolimont.be	1	vivalia.be	15
klina.be	4	yperman.net	2
mscenter.be	2	ziekenhuisgeel.be	1
rztienen.be	1	zna.be	1
sfz.be	1		
sintmaria.be	5		
stpierre-bru.be	5		
telenet.be	2		
uza.be	3		
uzleuven.be	1		

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PITTER Update

Online Acceptance Environment	The Pitter project is now available on the online acceptance environment
Mailing	All Pitter participants have been mailed. Request to provide us with current HD4DP users who are to be migrated as well as any new users to be added

EAM – Whitelisting URL

Email ‘update requirements HD4DP’ sent out on **31st July** with a focus on:

- adaptation of eam (and hera) port
- additional URL whitelisting

Exclusive to institutions with a HD4DP installation, therefore doesn't affect all hospitals (who rely on a 'parent')

- Several hospitals have already updated the URL (well done!)
- A number are yet to react, so we will send a **follow-up email**

THIS WHITELISTING CRITICAL FOR THE SMOOTH FUNCTIONING OF EAM WHEN IT IS RELEASED

EAM 3.0: Planning

No changes

16/08:

- End-2-end testing and fixing
- Documentation finalized
- **Whitelisting finalized**
- Start testing with pilot organisation

21/08: Start training and demo for access managers

31/08: GO/NOGO

04/09: If GO: Deployment in production



Don't forget

All the required information can
be found on docs.healthdata.be
page.....